
FAMILY LAW BASIC INFORMATION QUESTIONNAIRE (NON-DISSOLUTION)

The following questions provide the basic information which KIRK & SIMAS needs to assess your need for legal services and assist you in your family law proceeding. Please complete this questionnaire and bring this form with you for your initial consultation. In order for KIRK & SIMAS to assist you well, be detailed in your information and attach a sheet of paper that refers to the question number if more information is required.

1. PERSONAL HISTORY:

Full Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Home Phone: _____ Work Phone: _____

Cell Phone: _____ E-mail: _____

Social Security #: _____ Driver's License #: _____

Birth Date: _____ Highest Year of Education Completed: _____

Any other names, state the names you have used and when used:



Employment:

Employer: _____

Address: _____

City: _____ State: _____ Zip: _____

Date of Employment: _____ Occupation: _____

Former Spouse / Opposing Party:

Full Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Home Phone: _____ Work Phone: _____

Social Security #: _____ Driver's License #: _____

Birth Date: _____ Highest Year of Education Completed: _____

Former Spouse's Employment

Employer: _____

Address: _____

City: _____ State: _____ Zip: _____

Date of Employment: _____ Occupation: _____



To serve the necessary papers on your spouse we may require the following:

Height: _____ Weight: _____ Complexion: _____

Eyes: _____ Hair: _____ Scars/Tattoos: _____

Recent Photo: Attached Not available

Description of vehicle usually driven: _____



Minor Children:

For each minor child please state:

Child's Name	Birth Date	Birth Place	Age	Sex	Social Security #

If there has been any prior court case involving the children please explain in detail and include copies of any prior court documents: _____

If you and the other parent have reached an agreement concerning custody and visitation, please explain the agreement: _____

2. PERSONS SHARING RESIDENCE:

State the name, age and relationship to you of each person at your present address.

I live alone The following people reside with me: _____

3. SUPPORT PROVIDED TO OTHERS:

State the name, address, and relationship of each person for whom you provided support during the past 12 months and the amount provided per month for each.

None The following: _____

4. SUPPORT RECEIVED FOR OTHERS:

State the name, address, and relationship of each person for whom you received support during the past 12 months and the amount provided per month for each.

None The following: _____

5. CURRENT INCOME:

List all income you received during the past 12 months, its source, the basis for its computation, and the total amount received from each. _____

Before every hearing involving issues of child support, the court requires that each party exchange all financial information. Attach two (2) complete sets of documents; one set for our file and one set to serve on your former spouse/opposing party. Providing two (2) sets will save you substantial fees and costs. The court requires the following documents:

Copies of your three most recent pay stubs.
 Attached Not attached because: _____

Copies of your last two years federal tax returns.
 Attached Not attached because: _____

Copies of all W-2 statements and 1099 forms for the last 12 months.
 Attached Not attached because: _____

Copies of all bank statements and all check registers for the last 12 months.
 Attached Not attached because: _____

Copies of all applications for loans applied for in the last 12 months.
 Attached Not attached because: _____

6. OTHER INCOME:

During the past three years have you received cash or other property from any source not identified in #5? If so, list the source, the date, and the nature and value of the property.

None The following: _____

7. DIRECT CALENDARING:

Santa Barbara County Superior Court uses a “*direct calendaring*” system for all of its cases, including family law. Direct calendaring means that after the case is filed, it is assigned to a single judge who will handle all aspects of the case. You have a one-time only right to disqualify a judge but the right must be exercised within **10 days** after notice of the assignment. If you have any reason to disqualify one of our local judges, check the appropriate box below and we will file for disqualification if the time to exercise the right has not passed.

The following judicial officers currently are assigned to hear family law cases. If you have a reason to do so, then please disqualify (you may only disqualify 1):

- SM1 — Judge Timothy Staffel
- SM2 — Judge Rodney S. Melville
- SM4 — Currently Vacant
- SM5 — Commissioner Colleen K. Sterne
- SMJ1 — Judge Arthur A. Garcia